

# IMPORTANT!

## ATTENDANCE POLICY

**Please read carefully, initial each item, sign below that you have read and understand the changes, and return this form to your child's teacher.**

1. Students arriving after 12:25pm or leaving before 12:25pm shall be considered absent for the full day.  
\_\_\_\_\_
2. The school must receive a note within THREE school days of the child's return to school OR after 10 consecutive days of absence. \_\_\_\_\_
3. In order to participate in an after-school sponsored activity or event, students must be in attendance at least ½ of the school day. \_\_\_\_\_
4. A written request for all religious absences must be made at least two weeks in advance of the proposed date(s) of absence. \_\_\_\_\_
5. Approval of Educational Trips will not be granted during the first or last five days of the school year OR during the administration of achievement tests or statewide assessment tests. \_\_\_\_\_

**Please note: Any student missing more than ten (10) percent of school days across the academic year or 18 days, excused or unexcused, will be counted as chronically absent for Pennsylvania Department of Education (PDE) reporting of regular attendance.**

The entire Attendance Policy (204) can be found at the site link below

<http://go.boarddocs.com/pa/pmsd/Board.nsf/goto?open&id=C5LLEP5572B3>

Please sign that you have read and reviewed the above changes. Your child's attendance at school is in direct correlation with his/her educational success.

Student Name (Please Print) \_\_\_\_\_

Parent Name (Please Print) \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_